

## **Do's and Don'ts**

### **Use of School District Chromebook**

**Don't** eat or drink over the keyboard and mouse or blow smoke over your screen

**Don't** let anyone else use a district Chromebook. It is for your use only; not your sibling, friend, neighbor.

**Don't** disable, remove, or add your own anti-virus software. All district computers are protected by district licensed anti-virus software.

**Don't** store personal information on your Chromebook

**Do** store the Chromebook properly to keep it protected and clean

**Don't** leave the Chromebook in the car, especially in plain sight, or in hot weather.

**Don't** clean Chromebook with household cleaning products.

**Don't** view obscene, offensive, or illegal material

**Don't** install software without permission

**Don't** put your computer on the floor. This will clog the fans to cool the Chromebook

**Don't** let your pet sleep, lay or play next to your Chromebook This is another reason to keep your Chromebook off the floor and on your desktop.